



**Scottish Accessible  
Information Forum**

# **Making Information Accessible**

**In-house training from the Scottish Accessible Information  
Forum (SAIF)**

**Your gateway to producing accessible information**

Scottish Accessible Information Forum  
Consumer Focus Scotland  
Royal Exchange House  
100 Queen Street  
Glasgow  
G1 3DN

**2010**

Our interactive courses introduce you to a range of standards and practices which can be incorporated into everyday work. They complement existing customer care and disability equality training.

Offered as half-day courses for up to 15 people, they can be tailored to meet your needs at all levels within your organisation.

This is a low-cost solution to ensuring that all your staff understand the legal, moral and business case for embedding accessible information practice in your organisation.

## Courses available

- Raising Awareness
- Is It Accessible?
- Creating Accessible Documents
- Sending Accessible Emails
- Testing Website Accessibility

## Course content

To find out more about the content and learning outcomes of each course please visit the training page of our website at [www.saifscotland.org.uk](http://www.saifscotland.org.uk) or get in touch at the contact details below.

## Costs

Single course

Half-day

£799

Two courses

£699

Multiple courses

Negotiable

**Please contact us to discuss your requirements**

**Tel: 0141 226 5261**

**Fax: 0141 221 9695**

**Email: [info@saifscotland.org.uk](mailto:info@saifscotland.org.uk) Website: [www.saifscotland.org.uk](http://www.saifscotland.org.uk)**